



NITOL INSURANCE COMPANY LIMITED

Police Plaza Concord, Tower-2 (6th Floor), Gulshan-1, Dhaka-1212

NOTICE OF THE 24TH ANNUAL GENERAL MEETING (VIRTUAL) THROUGH DIGITAL PLATFORM

Notice is hereby given that the 24th Annual General Meeting of Nitol Insurance Company Limited will be held virtually by using digital platform logging in the following link: <https://nitolins24thagm.virtualagmbd.com> at 11:00 A.M. on Tuesday, June 20, 2023 to transact the following businesses:

Agenda


1. To receive & adopt the Directors' Report and Audited Financial Statements of the Company for the year ended December 31, 2022 together with the Auditor's Report thereon;
2. To declare Dividend for the year 2022;
3. To elect / re-elect Directors;
4. To approve the appointment / re-appointment of Statuary Auditor for the year 2023 and fix their remuneration;
5. To approve the appointment / re-appointment of Compliance Auditor for the year 2023 and fix their remuneration;
6. Miscellaneous, if any;

By order of the Board of Directors

Md. Shakhawat Hossain
Company Secretary

Dated: May 18, 2023
Dhaka

Notes:

1. May 17, 2023 was scheduled as Record Date. Shareholder's whose name were appeared on the Register of Members on the Record Date i.e. will be eligible to participate in the 24th Annual General Meeting and receive dividend.
2. AGM will be virtual meeting of the Shareholder's, which will be conducted via live webcast using digital platform. The detailed procedures to attend the meeting will be communicated to the shareholder's e-mail ID and SMS in due course and it will also be available on the Company's website at www.nitolinsurance.com
3. For login to the system, the Shareholder's need to put their 16-digit BO ID number and other credentials as proof of their identity by visiting the link <https://nitolins24thagm.virtualagmbd.com> The Shareholder's will be able to submit their question/comments and e-voting electronically 24 hours before commencement of the AGM and during the AGM. 
4. The Shareholder's are encouraged to login to the system prior to the meeting at 11:00 a.m. on June 20, 2023. The webcast will start 11:00 a.m. Shareholder's may contact Mobile No. 01713142776 for any IT related guidance in accessing the virtual meeting and Mobile No. 01782772299 for share related issue.
5. Pursuant to the Bangladesh Securities and Exchange Commission (BSEC) Notification No. BSEC/CMRRCD/2006-158/208/Admin/ 81 dated 20th June 2018, the soft copy of Annual Report 2022 has already been sent to the e-mail addresses of the Shareholder's available in their BO accounts maintained with the Depository. These are also available in the Company's website at: www.nitolinsurance.com
6. A Shareholder eligible to attend the Annual General Meeting may appoint a proxy to attend and vote on his/her behalf. No person shall act as proxy unless he/she is entitled to be present and vote in his/her own right. "The Proxy Form", duly filled, signed and stamped at BDT 20 must be sent through e-mail to Nitol Insurance Company Limited Share Office at shakhawat_cs@nitolinsurance.com no later than 72 hours before commencement of the AGM.

N.B.: As per Bangladesh Securities and Exchange Commission (BSEC) Notification # SEC/CMRRCD/2009-193/154 dated October 24, 2013 "No benefit in Cash or kind other than in the form of Cash Dividend or Stock Dividend, shall be paid to the holders of the equity security".